

Privacy guidelines

For providers of Justice services

New guidelines to reflect the Privacy Act 2020 and the Ministry's expectations

New requirements in the Privacy Act 2020 come into force from 1 December 2020. Providers of justice services will need to be prepared for this.

We have prepared some guidelines that set clear expectations for providers as to how they handle and protect the information they hold on the Ministry's behalf.

More information about the changes to the Privacy Act can be found here: <https://privacy.org.nz/privacy-act-2020/resources/>

The guidelines apply differently to different types of providers

If you are a:

Contracted provider of ongoing justice services (e.g. provider of family violence programmes, restorative justice, Parenting through Separation courses, community legal services etc) the guidelines will support good privacy and information management practice. Complying with them will be a contractual requirement from 1 July 2021.

Provider of case by case Court services (e.g. providers that may or may not have a contract with the Ministry, including report writers, lay advocates, communication assistants, supervised contact providers etc) the guidelines will support good privacy and information management practice.

Legal aid provider the guidelines will support good privacy and information management practice.

We all have a part to play in collecting, sharing, or using people's information in a way that respects and protects their privacy.

The guidelines include:

- **A combination of legislative requirements and best practice standards** from across a range of privacy, information management and data security resources
- **Practical suggestions** for how providers can protect the information of people engaged in justice processes on a daily basis.
- **Real case studies** to help providers learn from the experiences of others.



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